



Canadian Fossil Discovery Centre

Board Meeting – Minutes June 17, 2015; 7:00 pm (CFDC Main Office)

"The Canadian Fossil Discovery Centre is dedicated to excellence in fossil preservation, research and learning experiences."

Call to order at – 7:06 p.m.

PRESENT: Kevin Campbell (Chair), Peter Cantelon (Executive Director), Ted Nelson, Ron Cram, Brian Fransen, Chris Leach, James Cook

REGRETS: Joe Brown

ABSENT: Justin Bergman

1. Conflicts of interest – none

2. Review and approve agenda as amended

Motion: Approve the Agenda as circulated with additional items 13.1 under Executive Director.

Moved by: Chris Leach

Seconded by: Ted Nelson

Discussion: None.

Motion carried

3. Review and approve minutes of the May 14, 2015 board meeting

Motion: Approve the minutes as circulated

Moved by: Brian Fransen

Seconded by: Ron Cram

Discussion: None.

Motion carried

4. Business arising from the minutes – none

5. Action item list – Need to receive in a different way. Secure logon page on our Governance webpage.

6. Announcements – Peter spoke about Bill 200 going to committee. Showed drawings of prospective museum from 701 Architecture.

7. Correspondence - none

8. Adjunct Curator MOU – revised MOU with Dr. Michael Newbrey with changes recommended by board passed around for board consideration. Kevin spoke to the value of such a relationship with little investment or downside to us.

Motion: That the board approves and authorizes the executive director to sign a MOU between the CFDC and Dr. Mike Newbrey to become our adjunct curator of fossil fish.

Moved by: Kevin Campbell

Seconded by: Chris Leach

Discussion: What does CV mean? Curriculum Vitae. Who is the MOU between – Board and Dr. Newbrey or CFDC and Dr. Newbrey.

9. Board attendance record – Recommendation to publicly report board member attendance and names on an annual basis at AGM. One member recommended not penalizing members for missing meetings that have been rescheduled or special meetings. Suggested that we create three categories – Present, Regrets, Absent (without notice). The board agrees that this will now occur on an annual basis at the AGM.
10. Treasurer report – Cash flow report is inaccurate. As a result the submitted Profit and Loss is wrong as well.
11. Administrator and Gift Shop report (May 2015) - Recommendation to not accept Administrator's reports as presented. No recommendation to re-write and return.
12. Field and Collections Manager report (May 2015) – Good report
13. Executive Director report (May 2015) – Good.
 - 13.1 Update on city council meeting – Peter and Chris reported on the meeting. Council has been very enthusiastic about our performance. Not happy with our website.
14. President report – Preparing MOU with Dr. Mike Newbrey; Canadian Society of Zoologists meeting where plenty of palaeontologists were. UofM will host in 2017 and Dr. Campbell is chair. Possible CFDC involvement.
15. 14.1. In camera -
 - Motion:** To move in-camera
 - Moved by:** Kevin Campbell
 - Seconded by:** Brian Fransen
 - Discussion:** None.Motion carried

 - Motion:** To move out of in-camera
 - Moved by:** Brian Fransen
 - Seconded by:** Ted NelsonMotion carried
16. Committee reports
 - 15.1. Executive - none
 - 15.2. Personnel
 - 15.2.1. Executive Director – Evaluation - waiting on Peter
 - 15.3. Science, Education, and Technology – not meeting until fall
 - 15.4. Governance – Chris updated the board on progress
 - 15.5. Nominating – Rick Klippenstein and Ernie Epp have been asked to be on the nominating committee.
 - 15.6. Finance
16. Committee of the Whole
17. Summer board meeting schedule – Ted to host a Summer Board Meeting in July or August. Peter and Ted will figure out dates

18. New business – Ted/Peter will create email addresses for board and Dr. Newbrey

19. Future agenda items

Adjournment – Ted/Ron; 9:10